

1

**Directorate of Co-operation
Himachal Pradesh**

No. 5-508/ 98-Coop. (C&M)-IV

Dated Shimla-9, the 6th October, 2016.

ORDER

In pursuance of the powers vested in me under Rule 56(1) of the H.P. Co-operative Societies Rules, 1971, following amendments are approved in the Rules Relating to the Terms of Employment and Working Conditions of the Employees of Primary Agriculture Co-operative Societies, 2001:-

1. Short Title and commencement: (1) These Rules shall be called the Rules Relating to the Terms of Employment and Working Conditions of the Employees of Primary Agriculture Co-operative Societies (Amendment) Rules, 2016.

(2) These shall come into force with immediate effect.

2. Amendment of Rule 7:

For existing Rule 7, the following shall be substituted, namely:-

"7. QUALIFICATION

The qualification for direct recruitment/ promotion in respect of different categories of post shall be as under:-

Category of employees	Educational qualification for General Category	Educational qualification for reserved categories i.e. *SC/ ST/OBC/HC/ Ex-servicemen
Manager/ Secretary	(a) Essential: At least 50% marks in 10+2 or in an equivalent examination from a recognized Board, or graduate or post graduate degree from a University established by law. (b) Desirable: Junior Basic Course/ Higher Diploma in Co-operation or	(a) Essential: At least 10+2 or equivalent from a recognized Board, or graduate or post graduate degree from a University established by law. (b) Desirable: Junior Basic Course/ Higher Diploma in Co-operation or training



	training in co-operation of at least 4 months duration from a Co-operative Training Centre.	in co-operation of at least 4 months duration from a Co-operative Training Centre.
Assistant Secretary/ Clerk	(a) Essential: At least 10+2 or equivalent from a recognized Board, or graduate or post graduate degree from a University established by law. (b) Desirable: Junior Basic Course/ Higher Diploma in Co-operation or training in co-operation of at least 4 months duration from a Co-operative Training Centre.	Same as in the case of General Category.
Salesman	(a) Essential: Matriculation with at least 40% marks or equivalent from a recognized Board, or graduate or post graduate degree from a University established by law. (b) Preference shall be given to a candidate who has undergone co-operative training of at least 4 months from a co-operative training centre.	(a) Essential: At least Matriculation or equivalent from a recognized Board, or graduate or post graduate degree from a University established by law. (b) Preference shall be given to a candidate who has undergone co-operative training of at least 4 months from a co-operative training centre.
Peon/ Chowkidar	At least Middle (8 th) Pass	At least Middle (8 th) Pass



*SC- Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, HC-Handicapped.".

3. Amendment of Rule 9:

- (i) For existing Rule 9 (2), the following shall be substituted, namely:-

“(2) The maximum marks to be allotted for qualification, training and interview in respect of different categories of posts in a Primary Agriculture Co-operative Society shall be as under:-

Particulars	Manager/ Secretary (Max. marks)	Assistant Secretary/ Clerk (Max. marks)	Salesman (Max. marks)	Peon/ Chowkidar (Max. marks)
(a) Qualification				
(i) 8 th Pass	--	--	--	10
(ii) Matriculation	--	--	10	4
(iii) 10+2	10	10	2	3
(iv) Graduate	2	2	2	2
(v) Post Graduate	3	3	1	1
(b) Training in Co-operation	10	10	10	--
(c) Interview	5	5	5	5
Total:	30	30	30	25

(ii) After Rule 9(2) so substituted, the following new sub-rule (3) shall be inserted, namely:-

“(3) The weightage of marks, out of the maximum 10 marks specified in sub-rule (2) for acquiring basic qualification for a post, shall be given as per the following formula, namely:-

Weightage = Percentage of marks obtained in basic qualification for a post divided by 10.

Explanation: For the purpose of this rule, basic qualification means the minimum educational qualification attached to a post that is Middle (8th) Pass in respect of Peon or Chowkidar, Matriculation in respect of Salesman and 10+2 or an equivalent examination in respect of Manager/ Secretary/ Assistant Secretary/ Clerk.

Illustrations:

1. A candidate applying for the post of Manager/ Secretary against General Category securing less than 50% marks in basic qualification



shall not be eligible to apply for the post, unless he possesses a higher qualification of graduation or post graduation.

2. A candidate applying for the post of Salesman has secured 63.33% marks in matriculation (basic qualification) and has also passed 10+2 examination, he will be given weightage of 6.33 marks (that is 63.33 divided by 10) for basic qualification and two marks for having passed 10+2 examination that is $6.33+2=8.33$ marks for qualification.
3. A candidate applying for the post of Manager/ Secretary is a Post Graduate. He secures only 45% marks in 10+2. He will be eligible to apply for the post and given weightage of 4.5 marks for basic qualification of 10+2, 2 marks for Graduate degree and 3 marks for Post Graduate Degree. Thus he will be given a total weightage of $4.5+2+3=9.5$ for qualification.
4. A candidate applying for the post of Peon/ Chowkidar secures 51% marks in 8th class and secures 55% marks in 10+2 examination; he will be given weightage of 5.1 marks for basic qualification of Middle examination, 4 marks for having passed Matriculation and 3 mark for 10+2 examination, irrespective of his percentage of marks in matriculation or 10+2. Thus, he will be given a total weightage of $5.1+4+3=12.1$ marks for his qualification.
5. A candidate applying for the post of Manager/ Secretary has secured 70.71% marks in his basic qualification of 10+2, and has not possessed any other higher qualification; he will be given weightage of 7.71 marks for his qualification.”



B. S. Shekh
 Registrar Co-operative Societies,
 Himachal Pradesh
 Shimla-171009

Dated: 6th October, 2016

Endst. No.5-508/98-Coop.(C&M)-IV

Copy to:

1. The Joint Secretary (Coop.) to the Govt. of H.P., Shimla-2 with reference to his office letter No. Coop. B (15)-12/ 2013-Loose dated 27th July, 2016 for information.
2. The Addl. Registrar Cooperative Societies, Shimla / Dharamshala for information.
3. All the Joint Registrar Cooperative Societies in H.P. for information.
4. All the Deputy Registrar Cooperative Societies in H.P. for information.

All the Assistant Registrar Cooperative Societies in H.P. for information and necessary action. They are directed to bring these amendments to the notice of all Co-operative Societies working under their respective jurisdiction.

6. The Secretary, HIMCOFED Shimla-4 for publication in Sekhar Darpan.
7. Legal Cell of this Directorate for information.
8. ✓ Sh. Sanjay Suhail, Supdt. with the direction to upload these amendments on the official website of the Department.

B.S. Chawla
Registrar Cooperative Societies
Himachal Pradesh H.P.
Shimla-171009
.....