

To

1. The Additional Registrar Cooperative Societies,
Dharamshala District Kangra H.P
2. The Deputy Registrar Cooperative Societies,
Dharamshala, Mandi and Shimla.
3. The Assistant Registrar Cooperative Societies,
Shimla, Jubbal, Solan, Bilaspur, Mandi, Keylong,
Una, Dehra and Palampur.
Dated: Shimla-09

31st July, 2018

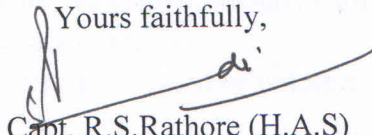
Subject:- Regarding e-mail IDs of field offices of Cooperation Department.

Sir,

On the above noted subject, it is intimated that official e-mail IDs of field offices have been created by the NIC and the passwords of the same have already been sent on the mobile numbers mentioned against their names. Therefore, you are requested to go through the website <https://mail.gov.in> to check and update the e-mail IDs of your office. Term and Conditions of the e-mail IDs provided by NIC are enclosed herewith. The list of e-mail IDs of field offices created by NIC are as under:-

Sr. No.	First name	Last name	designation / Office	mobile	Mail assigned
1.	Sanjay	Kumar	Additional Registrar Dharamshala	9418460974	adrcs-kan-hp@gov.in
2.	Sudhir	Katoch	Deputy Registrar Dharamshala	9418544607	drcs-kan-hp@gov.in
3.	Chetan	Singh	Deputy Registrar Mandi	9418080923	drcs-man-hp@gov.in
4.	Ranjana	Sood	Deputy Registrar Shimla	9418021360	drcs-shi-hp@gov.in
5.	Het	Ram	Assistant Registrar Shimla	9418117033	arcs-shi-hp@gov.in
6.	Roshan	Lal	Assistant Registrar Jubbal	9816065077	arcs-jub-hp@gov.in
7.	Neeraj	Sood	Assistant Registrar Solan	9418009353	arcs-sol-hp@gov.in
8.	Ramesh	Chand	Assistant Registrar Bilaspur	9418045711	arcs-bil-hp@gov.in
9.	Rajneesh	Kumar	Assistant Registrar Mandi	9459686710	arcs-man-hp@gov.in
10.	Santosh	Kumari	Assistant Registrar Keylong	9418681918	arcs-key-hp@gov.in
11.	Surinder	Kumar	Assistant Registrar Una	9418132069	arcs-una-hp@gov.in
12.	Sudershana	Kumari	Assistant Registrar Dehra	9418967509	arcs-deh-hp@gov.in
13.	Om	Prakash	Assistant Registrar Palampur	9418060424	arcs-pal-hp@gov.in

Yours faithfully,


Capt. R.S. Rathore (H.A.S)
Additional Registrar (Administration)
Cooperative Societies Himachal Pradesh

Terms And Conditions

1. Users are requested to keep the given userid and password a secret.
2. Please change your password at least once in every three months.
3. By not doing so (point no. 1 & 2 above) the account may be compromised by hackers and the hacker can use the same account for sending spurious mails on the accounts behalf. NIC is neither responsible nor accountable for this type of misuse of the compromised mail accounts. Gross misuse might be detected by automated monitoring tools, which in turn will automatically deactivate the account.
4. Do not open any attachments unless, it has come from a known source. In fact delete those mails which are not relevant to you and still you have received them. They might contain a virus that will corrupt your computer.
5. Users are requested to install the personal firewall software to secure their machine and e-mail traffic.
6. Users are requested to install the Antivirus software with latest pattern update periodically and OS patches in their system.
7. If using Outlook, Outlook Express, Mozilla Firefox on Microsoft WINDOWS, please apply the appropriate patches announced by the Microsoft/ Mozilla from time to time.
8. NIC is not responsible for the contents that are being sent as part of the mail. The views expressed are solely that of the originator.
9. NIC e-Mail Service is provided over secure channels only. WEB interface can be accessed over HTTPs(port 443), POP service is over POP3s(port 995),IMAP service is over IMAPs(port 993) and SMTP service is over SMTPs(port 465). Users are required to suitably modify the client software settings to use the services. Please check the FAQ at: <https://mail.nic.in/docs/POP.pdf>
10. By default accounts will be given access over WEB only (<https://mail.gov.in>). If user wants access over POP/IMAP, he/she has to send the request for the same to support@gov.in. For security reasons either POP or IMAP will be allowed. NIC recommends use of IMAP.
11. NIC will take all possible measures to prevent data loss, however, due to unforeseen technical issues, if the same happens, NIC cannot be held responsible.
12. User is responsible for his/her data. In case he/she accidentally deletes data, he/she will not ask NIC to restore it.
13. Individuals are responsible for saving email messages as they deem appropriate. Messages will be automatically purged from folders as follows:
 - Trash - 7 days
 - ProbablySpam – 7 days
14. NIC account will be deactivated, if not used for 90 days.
15. Email id will be deleted after a period of 9 months from the date of deactivation if no request for activation is received.
16. Contact our 24x7 support if you have any problems. Phone 1800-111-555 or you can send mail to support@gov.in
17. Please note that advance payment is a must for paid users.
18. NIC coordinator reserves the right to ask for supporting documents like copy of identify card or any other document deemed appropriate to confirm the credentials of the applicant.
19. NIC will not share the details of Email Accounts and Email Addresses with anyone unless authorized by Reporting Officer of the Department.
20. NIC does not capture any aadhaar related information.